

# FAA Eastern Service Area

## ATO Project Coordination and Reimbursable Agreements

Presented to: Hershey Aviation Conference

By: Zipporah Davis and Teronda Jackson

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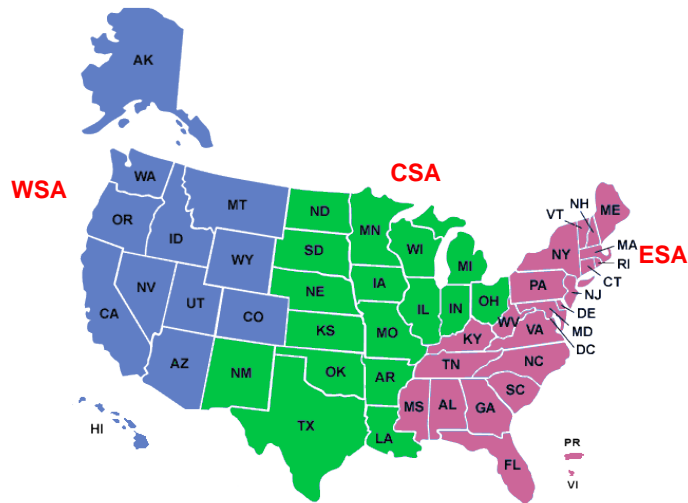
## AGENDA

- **Organizational Overview**
  - FAA Service Areas
  - Planning and Requirements Group
  - NAS Planning and Integration Team (NPI)
- **ATO Coordination Considerations**
  - Communicating with NPI
  - Project Portfolio Management
  - Reimbursable Agreements
  - Instrument Approach Procedures Process
  - Strategic Event Coordination
- **Questions**



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# FAA Service Areas



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## Roles of PRG

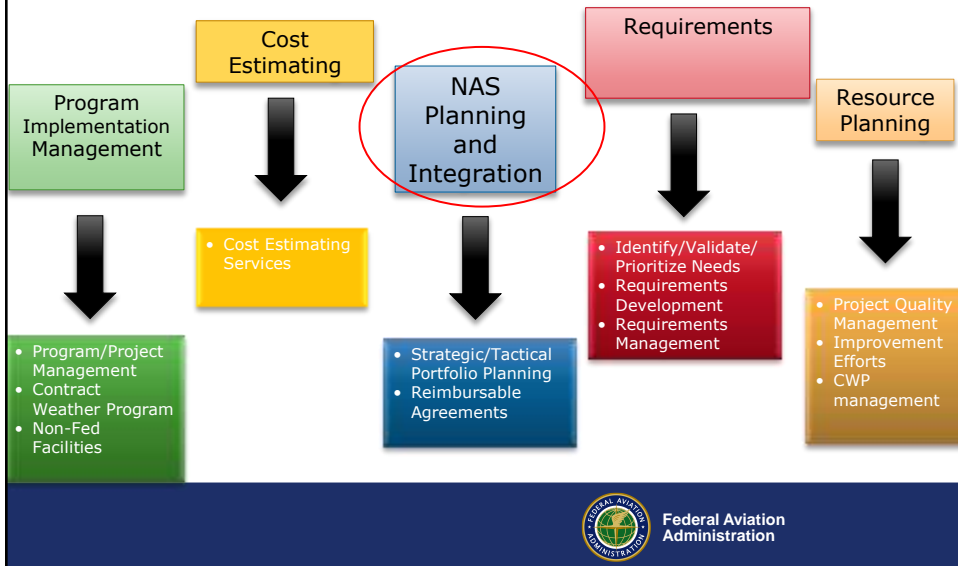
*Provides integrated planning, requirements management, and program implementation support to assist ATO Service Units and other FAA organizations*

- **NAS Planning and Integration – North and South Teams**
- **Requirements – North and South Teams**
- **Cost Estimating**
- **Program Implementation Management Teams**
  - Enroute/Systems Operations/Communications
  - Infrastructure/NAVAIDS
  - Terminal/Surveillance
  - EOSH/Facility Security
- **Resource Planning Team**



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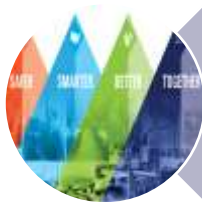
# Planning and Requirements (PRG) Functional Areas



# NAS Planning & Integration Mission



Maintain a high level understanding of all activities in the Service Area, internal and external to the ATO.



Ensure the activities occurring in a Service Area are integrated across organizational boundaries and properly aligned with the FAA Strategic Initiatives, and the Service Unit's Operations and Business plans.



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# ATO Eastern Service Center, Planning & Requirements, NAS Planning & Integration Team

## North Team

(Acting) Manager, vacant

Tim Wheeler, 404-305-7307  
(ME, VT, NH, MA)

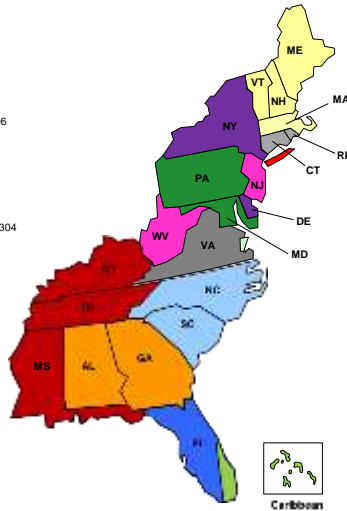
Zipporah Davis, 404-305-7306  
(DC, VA, CT, RI)

Mark Smith, 404-305-7305  
(PA, MD)

John Lerch, 404-305-7308  
(NY Metro Area)

Teronda Jackson, 404-305-7304  
(NY, DE)

Coffee Bowe, 404-305-7310  
(NJ, WV)



## South Team

(Acting) Manager, Vacant

John Fowler, 404-305-7326  
(NC, SC)

April Rowe, 404-305-7330  
(GA, AL (excluding Mobile, AL))

John Carraher, 404-305-7328  
(North, Central & Southwest FL)

Greg Irvin, 404-305-7164  
(Florida East Coast (Melbourne, FL to the Florida Keys), Puerto Rico and the US Virgin Islands)

John Robinson, 404-305-7332  
(TN, KY)



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# NPI Roles and Responsibilities

## Roles & Responsibilities:

- Strategic Planning
- Project Portfolio Management (PPM)
- Interface to ATO for external customers (states, municipalities, and other public and private entities)
- Reimbursable Agreements
- Perform outreach and information exchange
- Brief Regional Administrator
- Horizontal Integration



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# Communicating with NAS Planning and Integration

- **When should NPI be notified about Projects?**

- Project Initiation Phase: Feasibility or environmental assessment initiation

- **Benefits of early communication**

- Provide expertise to help shape design alternatives by uncovering initial requirements and risks.
- Provide processes, procedures, historical information essential to project implementation.
- Create measurable project objectives.
- Minimize NAS service interruptions.
- Allows project to be captured in NPI Portfolio.
- ATO Stakeholder and long lead item identification.



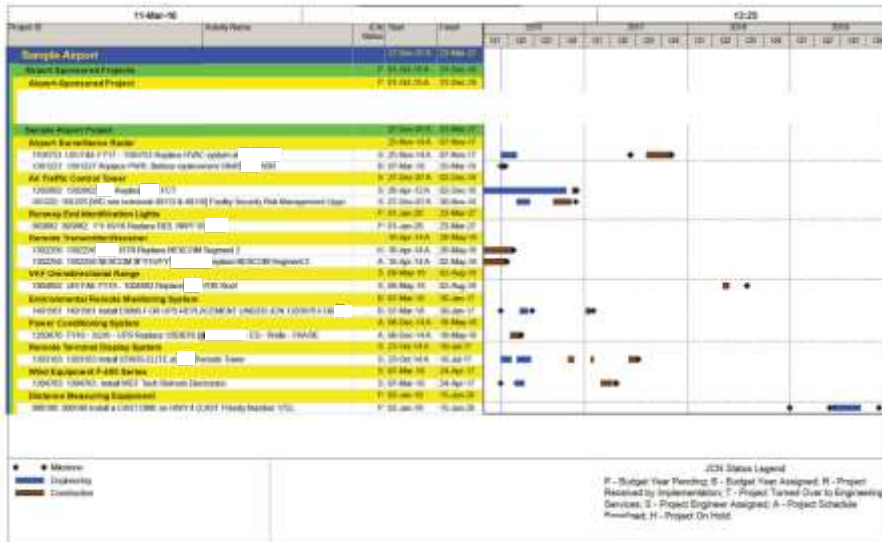
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## ATO Coordination Considerations



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# Sample Project Portfolio



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# FAA Project Portfolio Management

What are the Benefits of NPI Portfolio Management?

Enhance Strategic Decision Making

Manage Organizational Change

Reduction of NAS Impacts

Cost Savings

Improved Efficiency (Schedule & Resource)

Improved Safety/Reduced Risk

Customer Satisfaction



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# Reimbursable Agreements

- **Reimburse** FAA actual costs to mitigate airport improvement or development impacts to the National Airspace System.
- **Fund** FAA takeover of non-federal equipment
  - Requires formal request and approval that complies with DOT/FAA Non Fed Order 6700.20A.
- **Special** event support
  - Additional ATC Services needed to support temporary increase in operations.
  - Use of FAA temporary mobile air traffic control tower to include set up, removal, communication costs, etc.
- **Include** overhead costs that are applied to the labor and non-labor costs estimated for the agreement.



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# Full Scale Reimbursable Agreements

## Full Scale Reimbursable Agreement

- Limited to 5 years
- 5-7 months to execute and fund typically

## Available Full Scale Agreements

- Non-Fed
- Federal
- Operations



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# Small Scale Reimbursable Agreements

## Small Scale Reimbursable Agreement (SSRA)

- Up to \$100k
- 1-3 months to complete
- Limited to 3 years
- Restricted scope

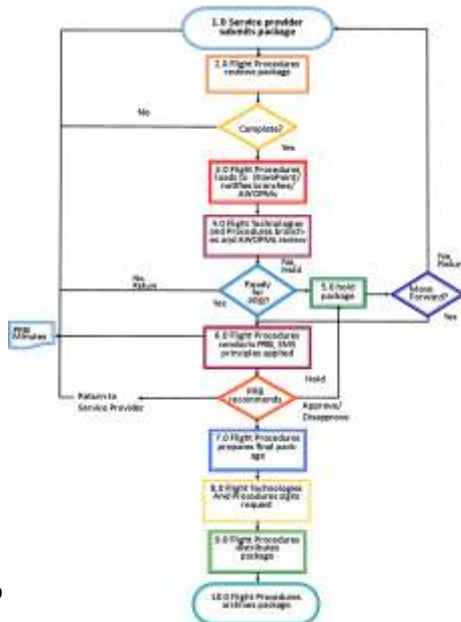
## Available SSRAs

- Preliminary Design
- Limited Design & Implementation
- Cable Relocation
- Flight Inspection
- Telephone Service/Utilities



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## Instrument Approach Procedures Flow Chart



Flight Procedures POC:  
 Sherri Hubbard 405-954-6618  
 Flight Technologies and Procedures POC:  
 Bruce DeCleene 202-267-8790

**Legend**  
 AWOPM: All Weather Operations Program Manager  
 PRB: Procedure Review Board  
 SMS: Safety Management System

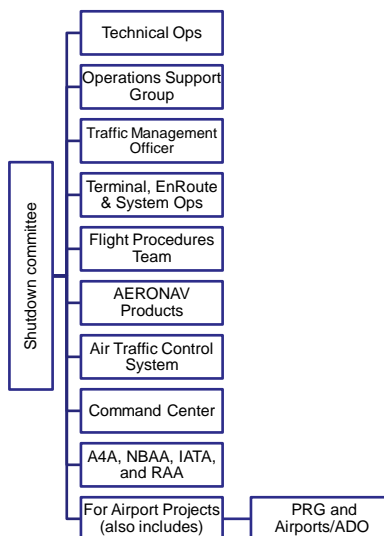


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## Strategic Interruptions

- Interruptions < 24 Hours
- Interruptions expected to generate Traffic Management Initiatives (TMI)
- 30 Day advance coordination required with Shutdown Committee
- All “strategic interruptions” should be coordinated at <http://sec.faa.gov>.



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## Strategic Event Coordination Orders and Advisories

- **National policy found in FAA Order 6000.15**
  - NAS Event Management and Coordination (NEMAC) SOP, Appendix K
- **Additional coordination policy is captured in:**
  - AC 150/5370-2, Operational Safety on Airports During Construction
  - FAA Order JO 7210.3, Facility Operation and Administration, Chapter 17
    - Detailed policy and procedures for System Impact Reports (SIR) that are shared with the aviation community



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**Questions???**



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